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| |  |  | | --- | --- | | C:\Users\ajac.mehdi\Desktop\New Ajman Logo.jpg | **Deanship of Graduate Studies and Research** |  |  | | --- | | **A Form to Obtain Graduation Letter** |   Dear Dean of College of ---------------------------------------------, Greetings,  Kindly, grant me a letter, confirming that I have completed my graduation requirements, after I defeneded my dissertation/thesis.  Submitted two copies of theses / I don’t require to submit a copy as I am in non-thesis track  Recommendation for the Award of the Master’s Degree/ Doctorate’s Degree |

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| **Student Name** |  | | |
| **ID. No.** |  | **Mobile No.** |  |
| **Specialization** |  | **College** |  |

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| Verification of the Assigned Employee at the College of Graduate Studies | | | |
| Recommendation for the Award of the Master’s Degree” Received from concerned department | Yes | No | Receiving Date |
| The required copies were delivered + soft copy if the student defended the thesis | Yes | No |  |

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| **Program coordinator Comments** | | Signature |
| Student’s Graduation Semester | Date |  |
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| To the office of Admission & Registration, Greetings,  Since the student’s has successfully completed the graduation requirements, please:   1. Provide the student with a letter to **“whom it may concern”** that the student has sucessfully defeneded his/her thesis. 2. Final attested document shall be given after the approval of the AU cabinet. |

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| **Approval of Dean of College of -----------------------------** | |
| Signature | Date |
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