

## Undergraduate Admission Policy

Policy Owner	Vice Chancellor for Academic Affairs Office of Admissions and Registration	Responsible Office	Office of Admissions and Registration(OAR)
Approved By	Vice Chancellor for Academic Affairs	Effective Date	Aug. 2021
		Next Review Date	Aug. 2024

### Purpose

This document sets out the University's policy on admissions to accredited undergraduate degree programs, and is applied by the Office of Admissions and Registration. AU does not discriminate in recruitment and admissions on the basis of ethnicity, religion, disability, immigration status, gender or other such considerations.

### Definitions

University: Ajman University.

Admissions Period: The period during which applicants can submit their admission application to the Office of Admissions and Registration.

Application Type: Admission application category, whether undergraduate, graduate, or transfer.

Application Status: An application that is not marked as "Cancelled", "Expired", "Enrolled", "Rejected", or "Declined".

Admissions Offer Letter: A letter issued by the (OAR) and sent to the applicant notifying him/her that he/she has been admitted to the programs he/she has applied for.

Application Rejection Letter: A letter issued by the (OAR) and sent to the applicant notifying them of the rejection of their admission application.

Waiting List: A list in which the college temporarily places students until a seat for the selected program is available. Only students who opted for the waiting list on their application can be placed on the list.

Admission and Registration Fee: The fee collected to process a student's application and registration throughout his/her study at the University.

Application ID: A generated number, to be used as a password, to track the status of the submitted application before a decision is taken.

Seat Reservation Deposit: This is collected for certain programs in order to confirm the student's acceptance of the offer letter. The deposit is debited from the student's account for future use as part of the tuition fees of the first semester of study.

Registrar: The head of the Office of Admissions and Registration at the University.

## System of Education and Programs Offered

Table 1: Accredited Degree Undergraduate Programs Offered

### College of Dentistry كلية طب الأسنان

Degrees offered/ <i>Concentration</i> الدرجات العلمية المطروحة/ التخصصات	Years of Study مدة الدراسة	Total Cr. Hrs. الساعات المعتمدة	Certificate and percentage required for admission الشهادة والنسبة المطلوبة للالتحاق
<b>Bachelor of Dental Surgery</b> بكالوريوس في جراحة الأسنان	5	201	<ul style="list-style-type: none"> <li>Grade 12- MOE – (85%) Advanced Track, (80%) Elite Track or its equivalent</li> <li>EmSAT English (1100) or its equivalent</li> <li>EmSAT in Arabic (800), alternatively, the international students can register for a non-credited Basic Arabic Language course at AU</li> <li>EmSAT score of 900 in Mathematics and two of the three science subjects of (Chemistry, Biology or Physics) or equivalent (In case the score is not available the applicant must pass the admission exam which will be set up by the college)</li> <li>Passing a personal interview</li> </ul> <p>الصف الثاني عشر – وزارة التربية والتعليم – معدل (85%) مسار متقدم، معدل (80%) مسار النخبة أو ما يعادله . امسات في اللغة الإنجليزية (1100) أو ما يعادله . امسات في اللغة العربية بدرجة (800) - ستقدم جامعة عجمان دورة أساسية في اللغة العربية للطلاب الدوليين . اجتياز اختبار الإمسات في الرياضيات و مادتين من المواد التالية: الكيمياء الفيزياء الأحياء بدرجة (900) أو ما يعادله (في حالة عدم توفر النتيجة ، يجب على مقدم الطلب اجتياز اختبار القبول الذي ستعده الكلية) . اجتياز المقابلة الشخصية</p>

### College of Medicine كلية الطب

Degrees offered/ <i>Concentration</i> الدرجات العلمية المطروحة/ التخصصات	Years of Study مدة الدراسة	Total Cr. Hrs. الساعات المعتمدة	Certificate and percentage required for admission الشهادة والنسبة المطلوبة للالتحاق
<b>Bachelor of Medicine and Bachelor of Surgery (M.B.B.S)</b> بكالوريوس في الطب والجراحة	6	230	See Table 3a &3b given below

كلية الصيدلة والعلوم الصحية College of Pharmacy & Health Sciences

Degrees offered/ <i>Concentration</i> الدرجات العلمية المطروحة/ التخصصات	Years of Study مدة الدراسة	Total Cr.Hrs. الساعات المعتمدة	Certificate and percentage required for admission الشهادة والنسبة المطلوبة للالتحاق
Bachelor of Pharmacy بكالوريوس الصيدلة	4.5	160	<ul style="list-style-type: none"> <li>Grade 12- MOE – (85%) Advanced Track, (80%) Elite Track or its equivalent</li> <li>EmSAT English (1100) or its equivalent</li> <li>EmSAT in Arabic (800), Alternatively, the international students can register for a non-credited Basic Arabic Language course at AU</li> <li>EmSAT score of (900) in Mathematics and in two of the three science subjects of (Chemistry, Biology or Physics) or equivalent (In case the score is not available the applicant must pass the admission exam which will be set up by the college)</li> <li>Pass the personal interview</li> </ul> <p>الصف الثاني عشر – وزارة التربية والتعليم – معدل (85%) مسار متقدم، معدل (80%) مسار النخبة أو ما يعادله . امسات في اللغة الإنجليزية (1100) أو ما يعادله . امسات في اللغة العربية بدرجة (800) – كبديل ستقدم جامعة عجمان دورة أساسية في اللغة العربية للطلاب الدوليين. . اجتياز اختبار الإمسات في الرياضيات و مادتين من المواد التالية: الكيمياء الفيزياء الاحياء بدرجة (900) أو ما يعادله (في حالة عدم توفر النتيجة، يجب على مقدم الطلب اجتياز اختبار القبول الذي ستعده الكلية) . اجتياز المقابلة الشخصية</p>

كلية الهندسة وتكنولوجيا المعلومات College of Engineering & Information Technology

Degrees offered/ <i>Concentration</i> الدرجات العلمية المطروحة/ التخصصات	Years of Study مدة الدراسة	Total Cr.Hrs. الساعات المعتمدة	Certificate and percentage required for admission الشهادة والنسبة المطلوبة للالتحاق
B. Sc. in Electrical Engineering / Instrumentation and Control بكالوريوس العلوم في الهندسة الكهربائية/ أجهزة القياس والتحكم	4	142	<ul style="list-style-type: none"> <li>Grade 12- MOE – (75%) Elite Track, (80%) Advanced Track</li> </ul>

<b>B. Sc. in Electrical Engineering/ Electronics and Communication</b> بكالوريوس العلوم في الهندسة الكهربائية/ الإلكترونيات و الاتصالات			<ul style="list-style-type: none"> <li>• EmSAT English (1100) or its equivalent EmSAT in Arabic (600), Alternatively, the international students can register for a non-credited Basic Arabic Language course at AU</li> <li>• EmSAT score of (900) in Mathematics or equivalent</li> <li>• EmSAT score of (800) in Physics or equivalent</li> </ul> <p>الصف الثاني عشر - وزارة التربية و التعليم - معدل (75%) مسار النخبة، معدل (80%) مسار متقدم أو ما يعادله. امسات في اللغة الإنجليزية (1100) أو ما يعادله . امسات في اللغة العربية بدرجة (600) . امسات في الرياضيات بدرجة (900) أو ما يعادله . امسات في الفيزياء بدرجة (800) أو ما يعادله .</p>
<b>B. Sc. in Electrical Engineering/ Power and renewable Energy</b> بكالوريوس العلوم في الهندسة الكهربائية/القوى والطاقة المتجددة			
<b>B. Sc. in Biomedical Engineering</b> بكالوريوس العلوم في هندسة المعدات الطبية	4	141	
<b>B. Sc. in Computer Engineering</b> بكالوريوس العلوم في هندسة الحاسوب	4	140	
<b>B. Sc. in Civil Engineering</b> بكالوريوس العلوم في الهندسة المدنية	4	141	
<b>B. Sc. in Mechanical Engineering</b> بكالوريوس العلوم في الهندسة الميكانيكية	4	141	<ul style="list-style-type: none"> <li>• Grade 12- MOE – (60%) Elite Track &amp;Advanced Track - (70%) General Track – or its equivalent</li> <li>• EmSAT English (1100) or its equivalent</li> </ul> <p>. الصف الثاني عشر – وزارة التربية و التعليم - (60%) مسار النخبة والمسار المتقدم، (70%) مسار عام – أو ما يعادله . امسات في اللغة الإنجليزية (1100) أو ما يعادله .</p>
<b>B. Sc. in Information Systems\ Project Management</b> بكالوريوس العلوم في نظم المعلومات /إدارة مشاريع	4	123	
<b>B. Sc. in Information Systems\ E-Business Management</b> بكالوريوس العلوم في نظم المعلومات /إدارة مشاريع إلكترونية			
<b>B. Sc. in Information Technology/ Networking and Security</b> بكالوريوس العلوم في تكنولوجيا المعلومات /الشبكات وأمن المعلومات	4	123	<ul style="list-style-type: none"> <li>• Grade 12- MOE –(60%) Elite Track, (70%) Advanced Track, (80%) General Track or its equivalent</li> <li>• EmSAT English (1100) or its equivalent</li> </ul>

<b>B. Sc. in Information Technology/ Databases and Web Systems</b> بكالوريوس العلوم في تكنولوجيا المعلومات /قواعد البيانات وأنظمة الإنترنت			. الصف الثاني عشر – وزارة التربية و التعليم - ( 60% ) مسار النخبة، ( 70 % ) مسار متقدم، (80%) مسار عام – أو ما يعادله . امسات في اللغة الإنجليزية (1100) أو ما يعادله
<b>Bachelor of Science in Data Analytics</b> بكالوريوس العلوم في تحليل البيانات	4		

كلية العمارة والفنون والتصميم College of Architecture, Art and Design

Degrees offered/ <i>Concentration</i> الدرجات العلمية المطروحة/ التخصصات	Years of Study مدة الدراسة	Total Cr. Hrs. الساعات المعتمدة	Certificate and percentage required for admission الشهادة والنسبة المطلوبة للالتحاق
Bachelor of Architecture بكالوريوس في العمارة	5	159	<ul style="list-style-type: none"> <li>Grade 12- MOE –(65%) Elite Track, (70%) Advanced Track, (80%) General Track. Industrial Stream with minimum score of (80%).</li> <li>EmSAT English (1100) or its equivalent.</li> </ul> <p>. الصف الثاني عشر – وزارة التربية و التعليم ( 65% ) مسار النخبة، ( 70 % ) مسار متقدم، (80%) مسار عام -المسار الصناعي بمعدل لا يقل عن (80%). أو ما يعادله . امسات في اللغة الإنجليزية (1100) أو ما يعادله.</p>

B.Sc. in Building Engineering & Construction Management بكالوريوس العلوم في هندسة البناء وإدارة الإنشاءات	4	132	<ul style="list-style-type: none"> <li>Grade 12- MOE –(75%) Elite Track, (80%) Advanced Track. or equivalent</li> <li>EmSAT English (1100) or its equivalent.</li> <li>EmSAT in Arabic (600), Alternatively, the international students can register for a non-credited Basic Arabic Language course at AU</li> <li>EmSAT score of (900) in Mathematics or equivalent</li> <li>EmSAT score of (800) in Physics or equivalent</li> </ul> <p>. الصف الثاني عشر - وزارة التربية و التعليم - معدل (75%) مسار النخبة، معدل (80%) مسار متقدم أو ما يعادله امسات في اللغة الإنجليزية (1100) أو ما يعادله. . امسات في اللغة العربية بدرجة (600) كبديل ستقدم جامعة عجمان دورة أساسية في اللغة العربية للطلاب الدوليين. . امسات في الرياضيات بدرجة (900) أو ما يعادله . امسات في الفيزياء بدرجة (800) أو ما يعادله -</p>
Bachelor of Interior Design بكالوريوس التصميم الداخلي	4	134	<ul style="list-style-type: none"> <li>Grade 12- MOE – (60%) in Elite Track, Advanced Track&amp; General Track and Industrial Stream. or its equivalent.</li> <li>EmSAT English (1100) or its equivalent.</li> </ul> <p>- الصف الثاني عشر - وزارة التربية و التعليم - معدل (60%) مسار النخبة والمسار المتقدم والمسار العام والمسار الصناعي أو ما يعادله.. - امسات في اللغة الإنجليزية (1100) أو ما يعادله.</p>

### كلية إدارة الأعمال College of Business Administration

Degrees offered/ <i>Concentration</i> الدرجات العلمية المطروحة/ التخصصات	Years of Study مدة الدراسة	Total Cr. Hrs. الساعات المعتمدة	Certificate and percentage required for admission الشهادة والنسبة المطلوبة للالتحاق
B. Sc. in Management بكالوريوس العلوم في الإدارة	4	126	<ul style="list-style-type: none"> <li>Grade 12- MOE – (70%) in Elite Track, Advanced Track Or (75%) General Track. or its equivalent</li> <li>EmSAT English ( 1100) or its equivalent.</li> <li>EmSAT in Arabic (600), alternatively, the international students can register for a</li> </ul>
B. Sc. in Marketing بكالوريوس العلوم في التسويق	4	126	
B. Sc. in Finance بكالوريوس العلوم في التمويل	4	126	

B. Sc. in Accounting بكالوريوس العلوم في المحاسبة	4	126	<p>non-credited Basic Arabic Language course at AU</p> <ul style="list-style-type: none"> <li>• EmSAT score of (600) in Mathematics or equivalent.</li> <li>• Pass the personal interview</li> </ul> <p>الصف الثاني عشر – وزارة التربية و التعليم معدل (70%) مسار النخبة والمسار المتقدم أو (75%) للمسار العام. أو ما يعادله امسات في اللغة الإنجليزية (1100) أو ما يعادله امسات في اللغة العربية بدرجة (600) – كبديل ستقدم جامعة عجمان مساق في اللغة العربية للطلاب الدوليين. . اجتياز اختبار الإمسات في الرياضيات بدرجة (600) أو ما يعادله . اجتياز المقابلة الشخصية</p>
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### كلية الإنسانية والعلوم College of Humanities & Sciences

Degrees offered/ <i>Concentration</i> الدرجات العلمية المطروحة/ التخصصات	Years of Study مدة الدراسة	Total Cr. Hrs. الساعات المعتمدة	Certificate and percentage required for admission الشهادة والنسبة المطلوبة للالتحاق
B. A. in Sociology and Social Work بكالوريوس الآداب في علم الاجتماع والخدمة الاجتماعية	4	126	<ul style="list-style-type: none"> <li>• Grade 12- MOE – (60%) in Elite Track, Advanced Track and General Track or its equivalent.</li> <li>• EmSAT Arabic (1000).</li> <li>• EmSAT English (950) or its equivalent.</li> </ul>
B. A. in Psychology بكالوريوس الآداب في علم النفس	4	126	<p>. الصف الثاني عشر – وزارة التربية و التعليم - معدل (60%) مسار النخبة والمسار المتقدم والمسار العام أو ما يعادله. . امسات في اللغة العربية (1000). . امسات في اللغة الإنجليزية (950) أو ما يعادله.</p>

### كلية الإعلام College of Mass Communication

Degrees offered/ <i>Concentration</i> الدرجات العلمية المطروحة/ التخصصات	Years of Study مدة الدراسة	Total Cr. Hrs. الساعات المعتمدة	Certificate and percentage required for admission الشهادة والنسبة المطلوبة للالتحاق
B. A. in Mass Communication - Integrated Marketing Communications بكالوريوس في الإعلام الاتصالات التسويقية المتكاملة	4	126	<ul style="list-style-type: none"> <li>• Grade 12- MOE – (60%) in Elite Track, Advanced Track and General Track or its equivalent..</li> <li>• EmSAT Arabic (1000).</li> </ul>

B. A. in Mass Communication - Radio and Television Production بكالوريوس في الإعلام- الإنتاج الإذاعي والتلفزيوني			<ul style="list-style-type: none"> <li>EmSAT English (950) or its equivalent.</li> </ul> <p>. الصف الثاني عشر – وزارة التربية و التعليم - معدل (60%) مسار النخبة والمسار المتقدم والمسار العام أو ما يعادله. . امسات في اللغة العربية (1000). . امسات انجليزي (950) أو ما يعادله.</p>
B. A. in Mass Communication - Graphic Design for Media بكالوريوس في الإعلام- ، التصميم الجرافيكي للإعلام			

### كلية القانون College of Law

Degrees offered/ <i>Concentration</i> الدرجات العلمية المطروحة/ التخصصات	Years of Study مدة الدراسة	Total Cr. Hrs. الساعات المعتمدة	Certificate and percentage required for admission الشهادة والنسبة المطلوبة للالتحاق
Bachelor of Law بكالوريوس في القانون	4	132	<ul style="list-style-type: none"> <li>Grade 12- MOE – (75%) in Elite Track, (80%) Advanced Track, and (85%) General Track or its equivalent.</li> <li>EmSAT Arabic (1000).</li> <li>EmSAT Math (800) or its equivalent..</li> <li>EmSAT English (950) or its equivalent.</li> <li>Pass the entrance test and personal interview.</li> </ul> <p>. الصف الثاني عشر – وزارة التربية و التعليم - معدل (75%) مسار النخبة, (80%) مسار متقدم, (85%) مسار عام أو ما يعادله. . امسات في اللغة العربية (1000). . امسات في الرياضيات (800) أو ما يعادله. . امسات في اللغة الإنجليزية (950) أو ما يعادله. . اجتياز اختبار القبول والمقابلة الشخصية.</p>



**Table 2: Minor Programs offered by the Colleges**

College	Program	Eligible Students (Major Programs)
Engineering and Information Technology الهندسة وتكنولوجيا المعلومات	Electrical Engineering	Biomedical Engineering
		Computer Engineering
	Biomedical Engineering	Electrical Engineering
		Computer Engineering
	Information Systems	All programs at AU other than programs of Computer Engineering, Information Technology and Information Systems programs
	Web Development	All programs at AU other than programs of Computer Engineering, Information Technology and Information Systems programs
	Information Technology	All programs at AU other than programs of Computer Engineering, Information Technology and Information Systems programs
	Computer Science	All programs at AU other than programs offered by the Department of Information Technology
Networking and Security	All major in an engineering discipline except Computer Engineering	
Business Administration إدارة الأعمال	Accounting	College of Business Administration
		Information Technology programs
		Information Systems programs
	Marketing	College of Business Administration
		Pharmacy
	Management	College of Business Administration
		College of Engineering & IT
		Pharmacy
		Architecture
	Finance	College of Business Administration

**Notes:**

- 1- Students who hold agricultural, industrial, technical, commercial, vocational & religious Secondary school certificates are eligible for admission to all degree programs offered to holders of General secondary school certificates.
- 2- The decision to admit a student is made on a competitive basis, considering the number of available seats as determined by the individual college and the applicant's final secondary school examination score.
- 3- Applications made by holders of foreign secondary school certificates will be considered as per CAA Standards 2019 and Circulars issued by His Excellency the Minister of Education/Higher Education Affairs, UAE, as listed below:

## Undergraduate Admissions Requirements for Holders of Foreign Secondary School Certificates (Except for College of Medicine)

- a. Complete at least 12 years of schooling.
- b. Satisfy the minimum High school average required for the program
- c. Islamic education and Arabic language are not counted
- d. English language proficiency

For the programs taught in English required EmSAT English - Achieve – 1100 OR its equivalents except for MBBS the required score 1400 EmSAT or equivalent .

- For the programs taught in Arabic required EmSAT English - Achieve – 950 OR its equivalents.

e. EmSAT in Arabic Language:

- A minimum score of 1000 for the programs taught in Arabic.
- A minimum score of 800 for (M.B.B.S), (BDS), and Pharmacy programs.
- A minimum score of 600 for Business and Engineering programs.
- Ajman University will provide a Basic Arabic Language Course for international students.

f. EmSAT score of (800) in Physics or equivalent for Engineering programs.

g. EmSAT score of (900) in Mathematics and two of the three science subjects of (Chemistry, Biology or Physics) for BDS and Pharmacy programs.

h. In case the score is not available the applicant must pass the admission exam which will be set up by the college.

- EmSAT in Mathematics: A minimum score of (900) for Engineering programs, BDS, and Pharmacy programs
- A minimum score of (600) for Business programs
- A minimum score of (800) for the Law program

i. A passing grade in the written test is required prior to eligibility for an interview.

j. Personal interview- If required

➤ **American Curriculum is eligible for admission if :**

- The certificate is awarded after at least 12 years of schooling
- Holder successfully passed the grades (tenth, eleventh, and twelfth). The number of subjects in each grade should be at least five, the minimum score of success in each subject must not be less than (D) or 60%

➤ **International Diploma**

- The certificate is awarded after at least 12 years of schooling
- The student must pass one of the two tracks:

***First track:***

Successful completion of the IB Diploma (Islamic education should not be counted among the subjects required for obtaining the Diploma).

***Second Track:***

The student must pass six IB subjects according to the following conditions

- The grade of any subject shall not be less than three
- The total number of points must not be less than 21
- The six subjects completed by the student in the IB should cover subjects of (English, mathematics, and one subject of sciences) at the SL or HL
- Islamic education should not be counted among the six subjects required for equivalency.

➤  **Holders of British System Certificates (IGCSE, GCSE, GCE)**

A holder of a British system certificate is eligible for admission if:

- Has completed 12 years of study by the time she/he has finished secondary education and must provide proof thereof.
- The highest 7 grades obtained will be considered as follows:
- A minimum grade of E in 5 O-Level subjects, and a minimum grade of D in 2 AS-Level subjects or one A-Level subject( Islamic education and Arabic language are not counted).
- For an applicant to be considered as a graduate of the Advanced Track in secondary education she/he must have successfully studied at least 2 Science and one Mathematics subject at O-Level and AS-Level or A-Level.

➤  **Holders a certificate of one of French-Patterned Educational Systems as Lebanese, Moroccan, Tunisian, Algerian, French.**

A holder of a French certificate is eligible for admission if:

- Has completed 12 years of study by the time she/he has finished secondary education and must provide proof thereof.
- Obtain the French Baccalaureate in any of the three tracks: Literature, Economics & social, or Scientific with a minimum score of 10/20

➤  **Holders of Indian Boards**

- The certificate is awarded after at least 12 years of schooling
- Obtained of Minimum of 45% in the Senior Secondary School Certificate

➤  **Holders of Pakistani Boards**

- The certificate is awarded after at least 12 years of schooling
- Obtained of Minimum of 45% in the Senior Secondary School Certificate

**Applicants to the College of Medicine**

The College offers a highly innovative 6-year full time program consisting of one year of Foundation and 5 years of medical studies leading to the award of the degree of Bachelor of Medicine and Bachelor of Surgery (MBBS).

## Requirements for MBBS-2021

Admission is open to students from all types of curriculum: UAE National Curriculum, American, British, CBSE (Indian), French, etc.

The criteria for admission are summarized below.

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General requirements – all applicants (curriculum specific requirements are summarized in the table)

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- a. Complete at least 12 years of schooling.
- b. EmSAT for Arabic Language: A minimum score of 800.

Ajman University will provide Basic Arabic Language Course for the international students.

- c. English language proficiency  
EmSAT English - Achieve – 1400+ OR IELTS 6.0 (or other accepted equivalents)
- d. Written test (Duration: 1 hr.):  
Content of assessment includes Biology, Physics, Chemistry and Mathematics (at the level of EmSAT subject tests), and problem solving.
- e. A passing grade in the written test is required prior to eligibility for an interview.
- f. Personal interview:
- g. Candidates who fulfilled the requirements A – C may be shortlisted for a personal interview.

### 1. Admission to the Foundation Year

**Table 3a: Entry Requirements for Ajman University MBBS Foundation Year**

Curriculum	Entry requirement	Minimum Score/grade
UAE National Curriculum	Grade 12- MOE –Elite Track	(85%)
	Grade 12- MOE –Advanced Track	(90%)
	EmSAT English	1400
	EmSAT Arabic	800
	EmSAT in Mathematics	1100
	An EmSAT in two of the three science subjects of (Chemistry, Biology or Physics)	(1100)
American Curriculum	Science Track	90%
	SAT I	(1000/1600)
	SAT II-any 2 subjects (Biology, Chemistry, Physics, and Math I/II)	Score of 550/800 per subject
	Or:	

	EmSAT in Mathematics plus two of the three science subjects of (Chemistry, Biology or Physics)	score of (1100) per subject
	Or	
	AP any 2 subjects (Chemistry, Biology or Physics, Math)	score of ( 4) per subject
BRITISH CURRICULUM	Applicant should obtain a 12th grade report card from the school	-----
	a) IGCSE/GCSE “O” level in four subjects (Chemistry, Biology or Physics, Math)	Four B (5)s
	b) IGCSE/GCSE A/S level in any 2 subjects of (Chemistry, Biology or Physics, Math)	One A (7) and one B (5)s
	Or	
	IGCSE/GCSE A2 level in any 2 subjects of (Chemistry, Biology or Physics, Math)	Two B (5)s
INTERNATIONAL BACCALAUREATE (IB)	A) IB High Level (HL) in 3 of the 4 subjects (Chemistry, Biology or Physics, Math)	With scores of 5,4,4
	B) IB Diploma	Total of at least 26
India/Pakistan	Boards (e.g. CBSE)	80%
OTHER CURRICULA	Students from other international systems can submit document that prove that have finished 12 years of schooling and have their high school documents’ equalization completed in the UAE Ministry of Education	Students will be evaluated based on their performance in high school, equivalent to 90% in the UAE MOE system

## 2. Direct Entry Option

At the discretion of AU CoM, exceptional students who meet the following requirements may be admitted directly into Year 1 (Phase I).

- There are limited seats for this option as it depends on any places that open up as a result of students failing to progress from foundation year. The student needs to be exceptional all round.
- EmSAT English - Achieve – 1550+ OR IELTS 6.5 (or other accepted equivalents).
- The general requirements are the same as for foundation year admission, but with much higher school grades and performance requirements in the written test and personal interviews.

**Table 3b: Direct Admission Requirements for Ajman University MBBS**

Curriculum	Entry requirement	Minimum Score/grade
UAE National Curriculum	Grade 12- MOE –Elite Track	(95%)

	Grade 12- MOE –Advanced Track	(98%)
	EmSAT English	1550
	EmSAT Arabic	800
	EmSAT in Mathematics and EmSAT in two of the three science subjects of (Chemistry, Biology or Physics)	1400
American Curriculum	Science Track	98%
	SAT I	(1200/1600)
	SAT II-any 2 subjects (Biology, Chemistry, Physics and Math I/II)	Score of 650/800 per subject
	Or:	
	a) EmSAT in Mathematics and EmSAT in any two of the three science subjects of (Chemistry, Biology or Physics)	1400
	Or	
	AP any 2 subjects (Chemistry, Biology or Physics, Math)	score of (5) per subject
BRITISH CURRICULUM	Applicant should obtain a 12th grade report card from the school	-----
	c) IGCSE/GCSE “O” level in four subjects (Chemistry, Biology, Physics and Math)	Two A (7)s& two B (5)s
	d) IGCSE/GCSE A/S level in any 2 subjects of (Chemistry, Biology, Physics and Math)	Two A (7)s
	e) IGCSE/GCSE A2 level in any 2 subjects of (Chemistry, Biology, Physics and Math)	Two A (7)s
INTERNATIONAL BACCALAUREATE (IB)	C) IB High Level (HL) in 3 of the 4 subjects (Chemistry, Biology, Physics and Math)	With scores of 5,6,6
	f) IB Diploma	Total of at least 30
India/Pakistan	Boards (e.g. CBSE)	90%
OTHER CURRICULA	Students from other international systems can submit document that prove that have finished 12 years of schooling and have their high school documents’ equalization completed in the UAE Ministry of Education	Students will be evaluated based on their performance in high school, equivalent to 98% in the UAE MOE system

## Admissions Criteria

- a. AU Academic Council determines the number of students to be admitted to each degree program each semester, according to the university's available resources.
- b. AU's admission policy is non-discriminatory. The decision to admit a student is made on a competitive basis considering the number of available seats as determined by the colleges and the applicant's final secondary school examination score.

## Admission on Probation

1. Applicants holding foreign high school certificates who have applied for equivalency of certificates with the Ministry of Education (MOE) but have not obtained it by the time of registration, may be granted conditional admission for one semester. These applicants should submit an electronic "Conditional Admission Request" along with a copy of the equivalency receipt from the MOE and Commit to submitting the MOE equivalency letter by the end of the conditional admission semester.
2. Applicants whose scores are no more than 5 % below the minimum high school average admission requirement (not less than 60%), may be granted conditional admission to specific programs, for which the MOE has no specified acceptance averages. These students should sign an undertaking to achieve a minimum GPA of 2.5 by the end of the probation period (usually one semester) or be dismissed from the program.
3. Applicants whose high school certificates were obtained before AY 2002/2003 with a passing percentage below 60% may be granted admission to the following programs provided that they submit EmSAT results with the required scores:
  - 3.1. Information Systems and Interior Design;  
(EmSAT English Score of 1100, EmSAT Arabic Language Score of 600, and EMSAT Mathematics of 500).
  - 3.2. Mass Communication, Sociology and Social Work, and Psychology;  
(EmSAT English Score of 950, EmSAT Arabic Language Score of 1000, and EmSAT Mathematics Score of 500).

**Note:** Applicants in Point No. 3 above, who do not have the required EmSAT score(s) may be conditionally admitted provided that they register for the relevant remedial course(s). Conditionally admitted students may not transition to regular admission unless they submit EmSAT results with the required scores.

4. In certain programs, conditional admission may be granted for students who do not have the required EmSAT score(s). Conditionally admitted students in this category must apply for an electronic conditional admission request to register for the remedial course(s) and commit to achieve a minimum GPA of 2.0 and satisfy the EmSAT requirement by the end of the probation period (usually one semester) or be dismissed from the program.
  - 4.1 For the undergraduate programs of Medicine, Dentistry, and Pharmacy, conditional admission may be granted for students who do not have the required Arabic Language EmSAT

score only (i.e. not for English Language, Mathematics, and science subjects or equivalent admission test in these subjects or overall High School Certificate). Conditionally admitted students in this category must apply for an electronic conditional admission request and commit that they are aware that they will be dismissed from the program at the end of the conditional admission semester if they do not satisfy the conditional admission requirements and a minimum GPA of 2.0.

4.2 For the Business programs, conditional admission may be granted for students who do not have the required Arabic Language EmSAT and/or Math EmSAT scores only (i.e. not for the English Language or overall High School Certificate). Conditionally admitted students in this category must apply for an electronic conditional admission request and commit that they are aware that they will be dismissed from the program at the end of the conditional admission semester if they do not satisfy the EmSAT requirement and a minimum GPA of 2.0 by the end of the probation period (usually one semester) or be dismissed from the program.

### English Language Proficiency

Full admission to programs where the medium of instruction is English are given only to applicants with EmSAT Achieve English 1100, a score of at least 500 in the TOEFL (paper-based test), 61 in TOEFL (iBT), Computer Based Test (CBT) 173, Band 5 in IELTS (Academic).except for MBBS the required score 1400 EmSAT or equivalent

Full admission to programs were taught in Arabic is given only to applicants with a score of at least 450 in the TOEFL (paper-based test), EmSAT Achieve English 950, Band 4.5 in IELTS (Academic).

Institutional TOEFL score is considered only when the test is taken at an AMIDEAST UAE center.

### Admission for Transfer Students

Students from accredited institutions of higher education may apply for admission to the AU program in the same field of study if they have been of good academic standing, i.e., their Cumulative Grade Point Average (CGPA) is a least 2.0 on a scale of 4.0 or the equivalent.

However, students who have not been of good academic standing but not dismissed (i.e. those with a CGPA of less than 2.0 on a scale of 4.0) will be allowed to transfer only to programs in a field distinctly different from the one in which they were enrolled at the institution they previously attended. And only the transfer of credited General Education courses may be considered.

#### **The transfer of accredited courses is considered if:**

1. The transfer student has not been subjected to academic or disciplinary dismissal.
2. The transfer student satisfies the conditions of AU general full admission, and does not allow, under any circumstances, transfer students to be admitted under the provisions stipulated for conditional admission;
3. For students who are transferring to a similar program to the one studied previously, their cumulative grade point average must be at least 2.0 on a scale of 4.0 or the equivalent.
4. The number of credit hours for the course is not less than that of the AU equivalent course.
5. The grade obtained on the previous course must have been at least C (2.0 on a 4.0 scale) irrespective of the course status (Satisfactory, Good, etc.), or the grade that corresponds to "Merit/Good" for institutions using a different grading scale.



6. The course content at the institution previously attended should be similar to that of the corresponding course offered at AU.
7. The transfer student has met the required score of the English proficiency test with a valid certificate.

**NB:**

- Only grades obtained from courses taken at AU will be considered in the calculation of a student's CGPA, i.e. grades obtained from transferred courses at the previous institution will not be considered in the computation of the CGPA at AU.
- AU does not grant transfer students a degree unless they complete at least 50 percent of the credit hours of the program, including the majority of the last 30 credit hours of the program study plan at AU.
- The transfer of credits for clinical training is permissible only when done in the UAE or exceptional circumstances, upon review and approval of a waiver to this requirement by the CAA.
- The graduation projects and thesis are not subject to transfer.
- It is not grant credit twice for the same course taken at two different institutions.
- A transcript indicating the courses studied at the previous institution is required and it should be certified by MOE, Transfer credit hours will be reported on AU Transcript only when the Office of Admissions and Registration receives the authenticity certificate of the transcript from the sending institution of the student.
- The equivalency certificate is required if the degree has been obtained outside the UAE.
- A fee of AED 500 will be charged for the evaluation of courses to be transferred. The fee will be refunded if the student is admitted only.

### Re-admission of Former Students

1. New students who have missed two consecutive semesters of enrollment (excluding the summer semester) at the university shall apply for re-admission by completing the re-enrollment form available on the online registration system (ORS).

A new university ID will be issued if he/ she satisfy all new admission requirement and should pay the non-refundable application fee.

2. Former students who have missed more than four semesters of enrollment at the university may apply for re-admission and a new university ID will be issued, provided that he/she achieve the following:
  - The required average in secondary school certificate.
  - A valid English Proficiency Certificate with the required score.
  - Satisfy all new admission requirement if any.
  - Repayment of all debts.
  - Pay the non-refundable application fee.
  - Considering the availability of vacant seats in the major.
  - If the Dean college and the Registrar accept the student to continue in the same major, the previous courses which the student has studied will be considered if they are included in the new study plan.

**N.B.:**

- 1- If the student was warned, he/she must transfer to another program providing that his/her CGPA for the courses to be transferred is 2.0 or higher.
- 2- In special cases, if the student can graduate within the time allowed for completion of a degree program and study plan is still activated, re-enrollment of the student with the same ID and in the same program will be considered after the payment of the required fees of (300Dhs).

### Documents Required for Admission

- a. UAE Secondary School Certificate, or its equivalent, and grade transcript. Certified copies are acceptable
- b. Equivalency certificate issued by the ministry of education UAE for the holders of foreign high school certificate
- c. Photocopy of valid passport and residency visa
- d. Photocopy of a valid UAE National ID Card
- e. Medical Checkup
- f. Status of UAE National Service for male students.
- g. A valid certificate of good conduct, issued by an official body
- h. passport-size photo
- i. A valid certificate of proficiency in the English language.
- j. Other requirements might apply based on an applicant's specific school system. The Office of Admission and Registration has the right to request any supporting documents.

Applications will be processed by the Office of Admissions and Registration only after the payment of application and registration fees.

### Certification of Documents

Newly-admitted students are requested to have their documents certified before the end of the first semester of study; otherwise, their registration will be suspended.

- Secondary school certificates obtained in the UAE must be certificated by the UAE Ministry of Education.
- Secondary certificates obtained abroad must be certified from the country of origin by the authorized educational authority, the country's ministry of foreign affairs, and the UAE Embassy.

### Seat Reservation

- a. Applications will be processed by the Office of Admissions and Registration only after payment of the non-refundable application and registration fees.
- b. Students admitted to Medicine (MBBS Program), Dentistry, Pharmacy, programs are required to pay a seat reservation deposit.
- c. This deposit is non-refundable and non-transferable and must be paid before the deadline stated in the letter of admission.
- d. This deposit is deductible from the student's fee once the applicant joins Ajman University.

- e. If the student asks to defer admission to the following semester and the request is approved, the deposit will be applied to the following semester.

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**Document History**

<i>Version</i>	<i>Date</i>	<i>Update Information</i>	<i>Author/ Reviewer</i>
V 1.0	24/10/2010	Initial policy	Dean of Admissions and Registration
V 1.1	20/09/2012	Policy Reviewed by Academic and Educational Affairs Council	Associate Vice President for Academic Affairs
V 2.0	18/07/2019	Total policy review incorporating major changes to terms of admission	Registrar
V 2.1	14/04/2021	Updated as per the new CAA Standards and Circulars	Office of Admissions and Registration and Office of Vice-Chancellor for Academic Affairs