



## On-Campus Safety Measures for Staff Members

- All employees shall conduct a Covid-19 test prior to the beginning of Fall 2020/21. Arrangements will be announced.
- Temperature checks are required prior to entry. Employees with a temperature higher than 37.5°C will not be permitted entry.
- Wearing face masks while on-campus is mandatory at all times.
- A minimum 2 meters of social distance from others must be maintained at all times.
- Exercise good personal hygiene habits by regularly washing hands and using the hand sanitizers installed throughout the campus.
- Staff members who are over 60 years of age, have chronic diseases, or are pregnant should work remotely.
- Use the designated entry and exit points for each building.
- Follow the safety signage posted throughout the campus.
- Avoid group gatherings in common areas, food court, coffee stations, and meeting rooms.
- Do not shake hands or come in close proximity to your colleagues.
- Keep your personal belongings and workstations sanitized. Do not share your space or items with your colleagues.
- Refrain from using the mosque on campus, as it is dedicated for students. Bring your own prayer mat and use your personal space to pray.
- Make use of online meeting options even if you are on campus. Face-to-face meetings must be avoided.
- Coffee machines and water dispensers shall be available on a self-service basis.
- Avoid exchanging papers or documents and find ways to remain paperless at all times.
- Stay at home if you feel unwell or experience flu-like symptoms.
- General directives of the UAE government related to Covid-19 testing, contact tracing, and isolation periods shall be followed.
- In case you feel unwell while on campus, contact the Office of Medical Services immediately for consultation and medical advice.
- Food delivery is not allowed inside offices. All deliveries must be received and consumed in the food court on the ground floor of the Student Hub building.