



## On-Campus Safety Measures for Staff Members

### ❖ Access to the campus:

- To enter the campus, you must be either fully vaccinated (received two doses), or you must be exempted by the Ministry of Health and Prevention (MOHAP) and have an official 'Certificate of Exemption from Vaccination'.
- Prior to the start of Fall Semester 2021/22, all staff members whether vaccinated or not, must submit a negative result of a Covid-19 PCR test conducted no more than four days prior to accessing the campus.
- PCR Testing arrangements and bookings are available through a new online appointment booking system that has been recently launched online on this link: <https://www.etermin.net/AjmanUni-Booking>  
(Please make sure to book for your appointment at least 1 day in advance).
- Only the PCR test results can be uploaded to the University's ORS. The DPI test results will no longer be accepted.
- Staff members, including the new joiners, who have completed their full vaccinations outside of the U.A.E. can apply to the ORS by uploading their supporting documents, through the 'Vaccine Disclosure Form' (Please don't use the Vaccine Exemption Form). After the residence visas are issued, they will be required to submit their vaccination certificates to MOHAP website to receive an exemption on ALHOSN mobile application.
- Temperature checks are required prior to entry. Staff members with a temperature of 37.5°C or higher will be denied entry.

### ❖ Exemption from Vaccination:

- Only exempted individuals with a MOHAP Certificate of Vaccination Exemption can apply for 'Exemption' on the University ORS and gain access to the campus.

### ❖ Frequency of PCR tests:

For Fully Vaccinated Personnel	For Exempted Personnel
Every thirty days	Every seven days



#### ❖ General guidelines:

- Signing up to ALHOSN mobile application is mandatory for all staff members. New staff members are required to do so once their residence visa is issued.
- Please schedule your test well ahead of time to minimize any delays in your workflow, since PCR tests can take up to 48 hours to receive results.
- Face masks must be worn at all times while on campus.
- PCR tests conducted outside AU by certified labs/ medical entities inside the UAE will be accepted, provided that the results are shown on ALHOSN mobile application.
- Maintain a social distance of at least one meter from others at all times.
- Bring your own prayer mat or use the disposable mats provided by AU at the mosque or prayer rooms.
- Use the designated entry and exit points for each building.
- Keep your personal belongings and workstations sanitized. Do not share them with your colleagues.
- Events and group activities require the prior approval of the Chancellor. Priority of participation in such events shall be given to vaccinated individuals.
- Do not gather in common areas, food courts, coffee stations, or any other areas in large groups.
- Practice good personal hygiene practices by washing your hands frequently and utilizing the hand sanitizers located across campus.
- Follow the safety signage posted throughout the campus.
- Face-to-face meetings should be avoided at all times, and if they must be held, a 1-meter social distance should be maintained. Online meetings must be used as an alternative and effective tool, unless the face-to-face meetings are critically needed.
- Avoid exchanging papers or documents at all times and explore solutions to remain paperless.
- Stay at home if you feel unwell or experience flu-like symptoms.
- General directives of the UAE government related to Covid-19 testing, contact tracing, vaccination and isolation periods shall be followed.
- All deliveries must be received at the entrance of the building you work in. Security guards shall sanitize the parcel thoroughly upon its delivery.
- In case you feel unwell while on campus, contact the Office of Medical Services immediately for consultation and medical advice on 06-7055333/ 06-7056294.
- Staff members who were outside the UAE shall adhere to any necessary testing or quarantine procedures as set forth by the relevant authorities.