

Reservation Application

Reservation Number:.....

(101)

Date:.....

Personal Information

- | | |
|-------------------------------------|---|
| 1. Full Name:..... | 7. Program:..... |
| 2. Student ID #:.....Client #:..... | 8. Academic Year: 20 /20 Semester:..... |
| 3. Nationality:..... | 9. Marital Status: Single () Married () |
| 4. Passport #: | 10. Date of Birth: |
| 5. Students' Email Address: | 11. Mother's Full Name:..... |
| 6. Students' Mobile #: | |

Guardian's Information:

- | | |
|-----------------------|--------------------|
| Guardian's Name:..... | Mobile #:..... |
| City/Country:..... | Home Phone # |
| Address:..... | Work Phone #:..... |
| Email:..... | Fax #:..... |

Medical Conditions:

- Do you have any pre-existing medical conditions that the Housing Administration should be aware of?

☐ Yes

☐ No

If yes, please provide more details:

-
- A medical examination is required for all residents of AU Student Residence.
- Please provide some information about your special interests or hobbies that may assist the University with your room allocation:
- If not a student of Ajman University, please indicate the name of the institution you are currently enrolled in:

Before accepting, please take time to review the attached Rules of Occupancy by which every resident is required to abide whilst residing in the facility.

- The housing administration has the right to transfer any student during the period of residence from one room to another. In the event of noncompliance, the resident will bear all related extra costs.
- The housing administration will reserve the type of housing specified by the applicant but is not necessarily obliged to reserve a requested room number.
- The housing administration has the right to dispose of a tenant's belongings if the tenant has been absent from the hostel for a period of one month.

Accommodation Acceptance Offer

I wish to confirm acceptance of the accommodation place in AU Female Student Residence, as outlined in the offer below for the: () Fall () Spring () Summer semester of the year:/.....

| Type | Single-bed Studio | | Twin-bed Studio | | Twin-bed Room | | Triple-bed Room | |
|---------------|-------------------|--------|-----------------|--------|---------------|--------|-----------------|--------|
| | Fall/ Spring | Summer | Fall/ Spring | Summer | Fall/ Spring | Summer | Fall/ Spring | Summer |
| AU Students | 12,600 | 4,500 | 6,500 | 2,500 | 7,000 | 3,000 | 5,500 | 2,000 |
| First choice | | | | | | | | |
| Second choice | | | | | | | | |

My intended date and time of arrival is:

Date:

Time:

Roommate(s) Name(s): 1.

2.

Financial Commitment:

- To confirm your accommodation offer please complete the Above Acceptance and return it to the AU Student Housing office with payment for the AED 1000 refundable insurance Deposit (for new student only, paid once) plus a prepayment of 1000 AED as a part of housing fees payment as financial commitment to securing your place. The applicant can pay at the financial administration office in AU or on-line by using the AU line payment or can deposit any amount using the following account details of AU..

The university bank account ((Mashreq Bank, Dubai Branch- Riqqa, Account No. 0493141592)

Swift Code: BOMLAHAD and IBAN No. AE170330000010493141592.)

- To cancel your Room Reservation, you have to inform the hostel office for cancelling your reservation within 15 days of the reservation date; otherwise, you will lose your deposit.**
- The accommodation fees cover the period from the start to the end of the semester, as specified in the university academic calendar. Students will not be admitted to the Student Residence during holidays unless it is proven that a student has an academic requirement to stay in the residence. In this event, charges will be calculated on a daily basis according to the type of accommodation as per the university's housing regulations.

Should you have any questions or require more information, please do not hesitate to contact AU Student Housing office at: +971(6)7056466 or email hostelpermit@ajman.ac.ae.

Or contact with Female Hostel by phone: +971 (6) 7056049

I confirm that I am eligible to apply for a place in AUST Female Student Residence and I commit to conduct myself in accordance with the rules of occupancy.

Student's Name:.....

Date:

Guardian's Name (for new students only).....

Date:

Housing Employee's Name and Signature:

Date:

Attached:

- Rules of occupancy
- Permission form

Required documents:

- Passport copy of student and guardian
- 4 pictures
- Copy of medical checkup report