



Zoom Installation & Sign in

User Manual

Zoom is a video conferencing platform that can be utilized to hold meetings, classes, live exam proctoring, and more. This platform allows the user to communicate with others using video, audio and chat messages, as well as interact with the participants through different features such as sharing screen and using polls. Plus, it allows recording the calls on the cloud.

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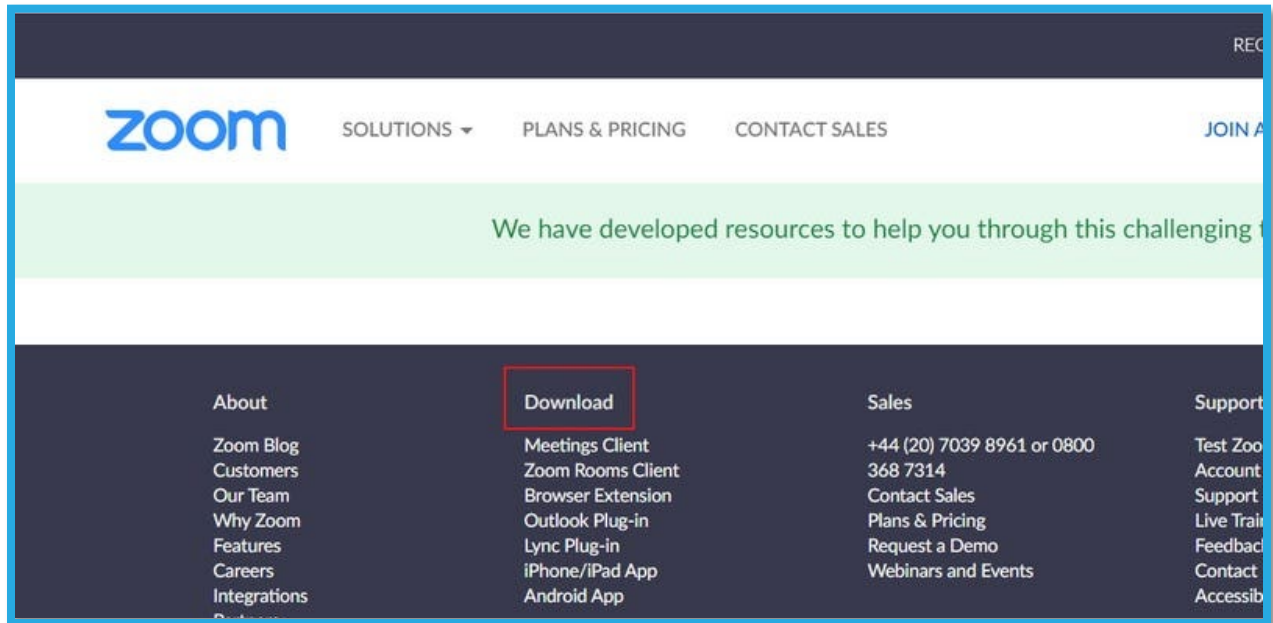
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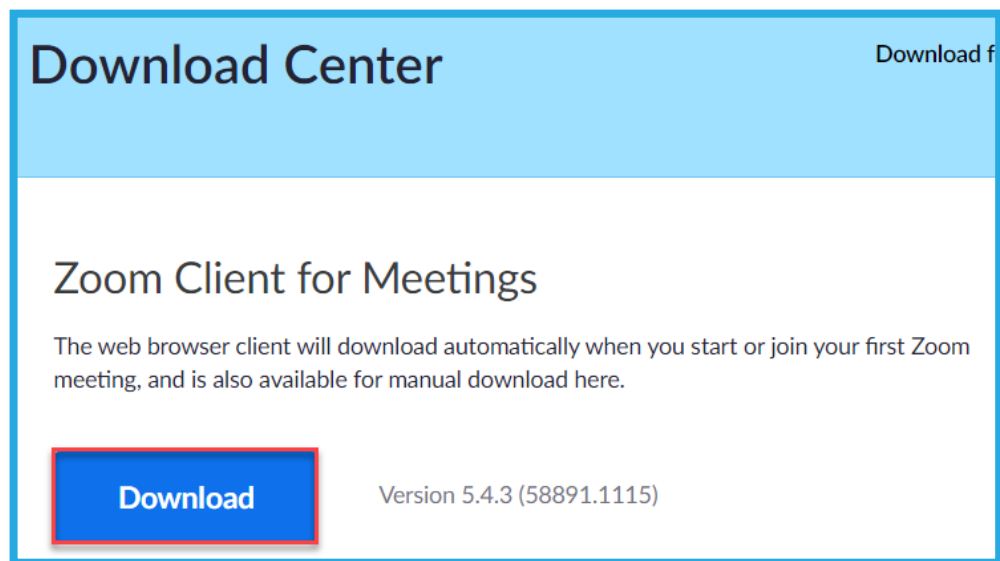
1. Download Zoom

You can download Zoom on your device by following the below steps:

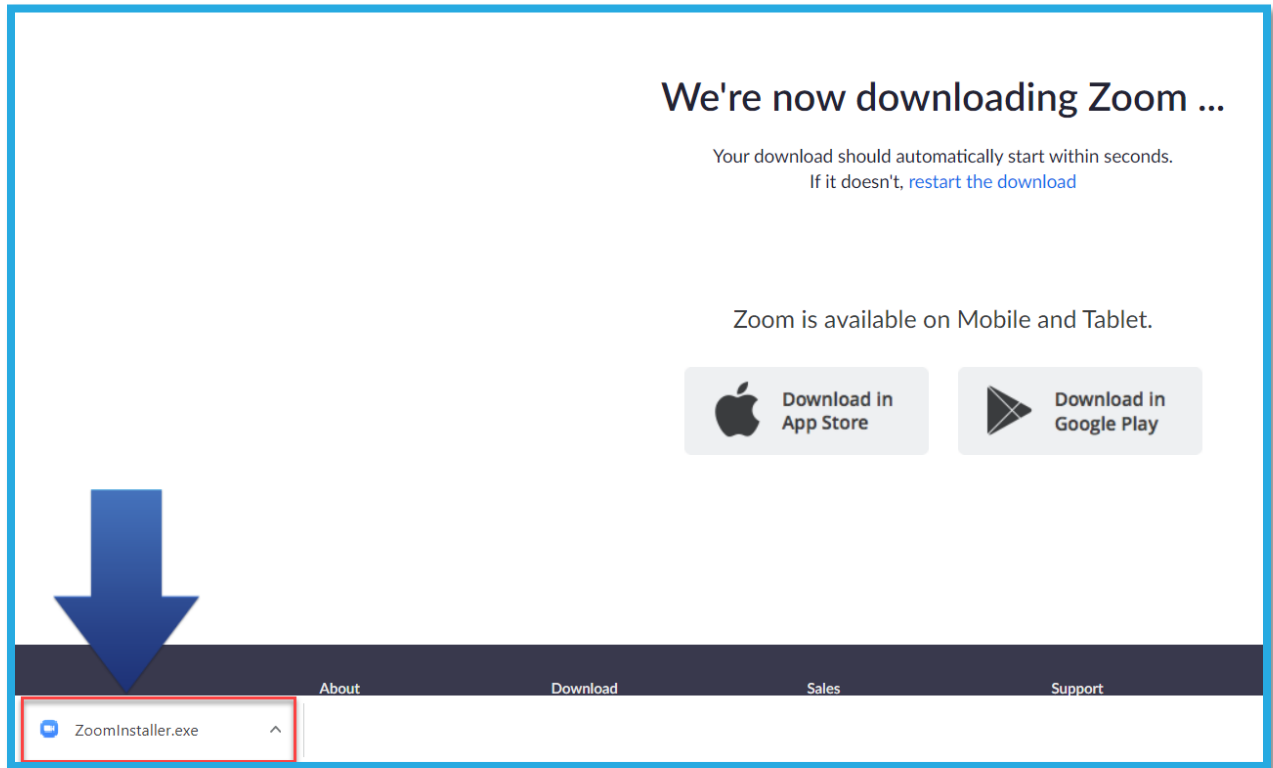
- 1- Open Google Chrome and navigate to Zoom's website (<https://zoom.us/>).
- 2- Scroll down to the bottom of the page and click on **Download**, as illustrated below:



- 3- On the Download Center page, click on **Download** under **Zoom Client for Meetings** section, as illustrated below:



4- The Zoom app will then begin downloading. You should then click on the **.exe** file to begin the installation process, as illustrated below:



Note: You can also download Zoom to your smart phone or tablet through the App Store and Play Store.

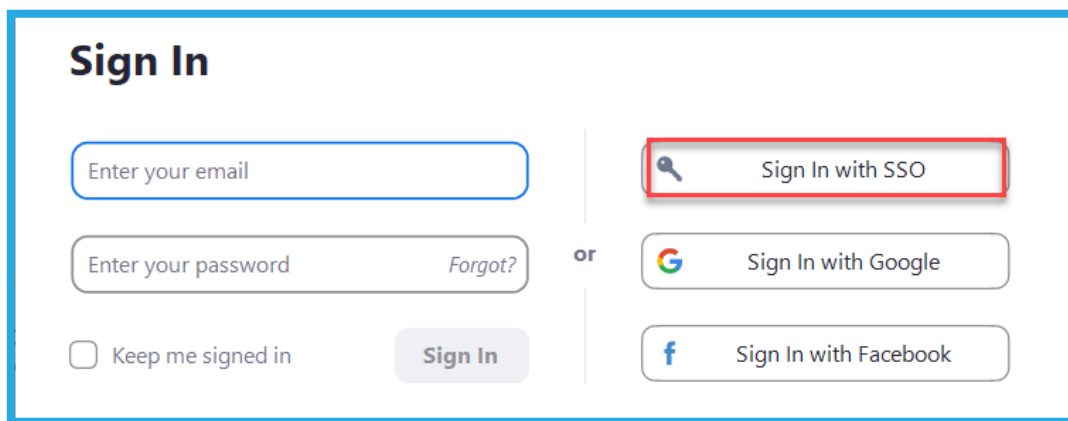
2. Sign in to Zoom

Note: You will not be able to join Zoom meetings unless you sign in using the Single Sign On (SSO).

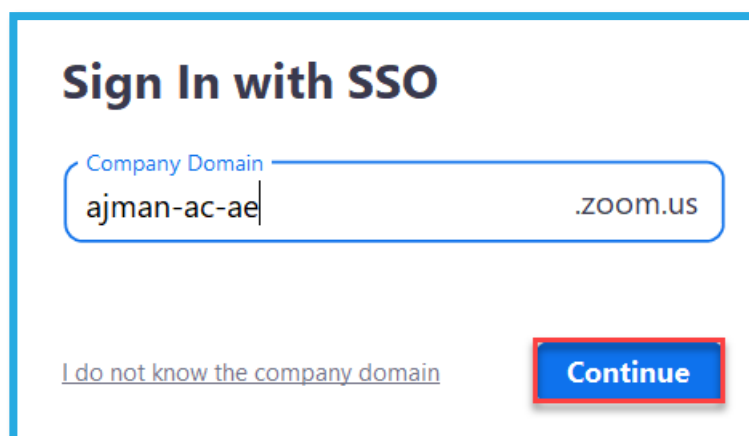
To sign in to Zoom, you are required to use the Single Sign On (SSO). Therefore, please follow the below instructions:

1- Launch Zoom.

2- Click on **Sign In with SSO**, as illustrated below:

The image shows the Zoom 'Sign In' interface. On the left, there are input fields for 'Enter your email' and 'Enter your password', with a 'Forgot?' link next to the password field. Below these is a checkbox for 'Keep me signed in' and a 'Sign In' button. On the right, separated by a vertical line and the word 'or', are three buttons: 'Sign In with SSO' (highlighted with a red border), 'Sign In with Google', and 'Sign In with Facebook'.

3- Enter the **Company Domain** as ajman-ac-ae and click on **Continue**, as illustrated below:

The image shows the 'Sign In with SSO' screen. It features a 'Company Domain' input field containing 'ajman-ac-ae' and '.zoom.us'. Below the input field is a link that says 'I do not know the company domain'. To the right of the link is a blue 'Continue' button, which is highlighted with a red border.

4- Sign in using your university email address and password.

5- To join a Zoom meeting, click on **Open Zoom Meetings**, as illustrated below; or if you can't see the box, click on Launch Zoom, as illustrated below:

