

# CHITRA MUTHURAJ

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## OBJECTIVE

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1. A qualified nurse with a 16 years career and experienced focus of quality care, education and overall growth of the institution.
2. To provide effective problem solving abilities, and professional attention.
3. To enhance relationships by applying excellent communication skills .

## SKILLS & ABILITIES

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- 1. Great listening abilities.**
- 2. Compassionate attitude.**
- 3. Strong communication skill.**
- 4. Ability to manage multiple things at once.**
- 5. Excellent organizational skills.**
- 6. Knowledge of dental supplies procedures and inventory control.**

## EXPERIENCE

1. CURRENTLY WORKING IN AJMAN UNIVERSITY FROM SEPTEMBER 2015 TO STILL DATE AS A DENTAL NURSE.

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- Routine inspection for cross-infection control.
- Clean and sterilize all used instruments adhering to the cross infection control policy.
- Perform routine care and maintenance of dental equipment and instruments.

- Maintain cleanliness of the dental clinic and organize the workplace.
- Help dental students in their Research and Seminars.
- Assist in preparing the patient for treatment by students and assist during the treatment as needed.

2. FROM FEBRUARY 2014 TO AUGUST 2015 WORKED AS A DENTAL NURSE ON A PART TIME BASIS IN AJMAN UNIVERSITY.

3. WORKED AS A DENTAL NURSE IN AL JAMIAA MEDICAL CENTER IN AL JURF AJMAN. FROM AUGUST 2012 TO APRIL 2013.

4. WORKED AS A REGISTERED NURSE FROM FEBRUARY 2009 TO AUGUST 2011 IN KARAMA MEDICAL CENTER, DUBAI.

5. WORKED AS A STAFF NURSE FROM MAY 2007 TO AUGUST 2008 AT CHANDRA HOSPITAL, ELAYIRAMPANNAI DIABETIC DEPARTMENT.

6. WORKED AS A STAFF NURSE FROM MAY 2006 TO DECEMBER 2006 AT RAMACHANDRA HOSPITAL, CHENNAI, IN THE CARDIOLOGY DEPARTMENT.

7. WORKED AS A STAFF NURSE FROM JULY 2003 TO APRIL 2006 AT GKNM HOSPITAL, COIMBATORE IN THE CARDIOLOGY DEPARTMENT.

## EDUCATION

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2000 to 2003      **Diploma in General Nursing and Midwifery  
, Coimbatore, Tamil Nadu, India , G.  
Kuppuswamy Naidu Memorial Hospital**

## COMMUNICATION

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- 1. Confidence.**
- 2. Respect.**
- 3. Giving and receiving feedback.**
- 4. Active listening.**
- 5. Attention to detail.**
- 6. Volume and clarity.**
- 7. Motivation.**
- 8. Team development.**
- 9. Empathy**

## LEADERSHIP

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- 1. Ethical practise.**
- 2. Strategic thinking and acting.**
- 3. Innovation.**
- 4. Self-development.**
- 5. Team development.**
- 6. Time management**
- 7. Commitment.**